

SLAVERY AND HUMAN TRAFFICKING STATEMENT

This statement is made pursuant to section 54(1) of the Modern Slavery Act 2015 and constitutes Nottingham Trent University's slavery and human trafficking statement for the financial year ending 31 July 2017.

Organisational Structure

Nottingham Trent University is a Higher Education Corporation established in accordance with the Education Reform Act 1988. We are a provider of education and research services and comprise three Colleges, each in turn hosting a number of Schools:

College of Business, Law and Social Sciences

- Nottingham Business School
- Nottingham Law School
- School of Social Sciences
- Nottingham Institute of Education

College of Art, Architecture, Design and Humanities

- School of Art & Design
- School of Architecture, Design and the Built Environment
- School of Arts and Humanities

College of Science and Technology

- School of Science and Technology
- School of Animal, Rural and Environmental Sciences

together with the NTU Doctoral School and a number of professional services directorates.

It has a global annual turnover of £272 million and a procurement spend of £116 million.

The University also has a number of subsidiary companies through which its commercial activities are provided.

Workplace Policies

The University will not tolerate modern slavery or human trafficking in its supply chains or in any part of its business. It has employment policies and codes of conduct in place which have relevance to how this issue is addressed within its business by members of its staff.

In light of the obligation to report on measures that seek to ensure that all parts of the University's business and supply chain are slavery free the University has reviewed its workplace policies and procedures to assess their effectiveness in identifying and tackling modern slavery issues.

These reinforce the University's commitment to acting ethically and with integrity in all its business relationships and to implementing and enforcing effective systems and controls to ensure slavery and human trafficking is not taking place anywhere within the University.

Our Supply Chains

The University's supply chains are generally captured within the following categories:

1. Estates and Facilities Management
2. Information Systems, including hardware, software and services
3. HR and Professional Services

4. Catering Services
5. Libraries and Publications
6. Marketing, Print, Stationery and Travel
7. Agricultural, Medical and Laboratory.

The sub-categories that carry a raised risk in terms of slavery and human trafficking have been assessed as:

- Construction works sub-contractors and supply chains
- Estates hard and soft Facilities Management Services (such as maintenance, cleaning and security services)
- Labour Agencies
- IS personal computers, laptops and multi-functional devices
- Audio Visual (AV) equipment and products
- Laboratory supplies
- Workwear Clothing
- Food production and supply
- Merchandise
- Office supplies/stationery.

A wide range of products are procured across all of these sub-categories, some of which are sourced from international manufacturers operating in low-cost countries. For some of these sub-categories the University sources its requirements through Higher Education Purchasing and other Consortia framework agreements.

The U.K. Construction Industry is heavily regulated by statute in relation to Health & Safety, Employment Law, Building Regulations and similar. The Estates Procurement team makes regular use of established contractor screening processes when selecting companies to undertake works or services for the University.

The University continues to encourage its suppliers to use the NETpositive Supplier Engagement Tool, a database system which collects information from suppliers on sustainability issues, including Modern Slavery and Human Trafficking.

Supply Chain Policies

The latest update of the Procurement Policy includes reference to the prevention of Slavery and Human Trafficking in the supply chain. The Supplier Code of Conduct expected of all University suppliers requires compliance with Modern Slavery legislation, as does the updated Sustainable Procurement Policy. In addition, standard contract terms and conditions and tender documents have been amended to reinforce this requirement.

The University has clarified that staff with any concerns about potential modern slavery abuses could report this in two ways:

1. Internally via the University Whistle-blowing Policy to enable a confidential and comprehensive investigation to be undertaken; and/or
2. Externally to the anonymous National Reporting Line at 0800 0121700, so that any concerns can be included in wider investigations by the relevant authorities into suspected abuses at a Regional and National level.

The University expects that all suppliers and contractors in its supply chain will comply with its values. To help ensure this the Procurement Department has the following processes in place:

- Controls within University procurement procedures to ensure that the tendering process for new suppliers and contractors and the management of the performance of, and relationship with suppliers and contractors includes compliance with the University's policies, including policies relating to modern slavery and human trafficking.
- To check that similar provisions are contained within Higher Education Purchasing and other Consortia framework agreements used by the University. In the event that the University wished to use a framework agreement which did not contain such a protection, it would seek to include such a provision by negotiation.

Approved by the Board of Governors on 28 November 2017

Signed by.....

Mr Neil Goulden, Chair of the Board of Governors