



International Student Support

Inviting Friends and Family to visit you in the UK

Nationals of the European Economic Area (EEA) and Switzerland have the right of free movement within member states. Nationals from outside the EEA and Switzerland are either visa nationals or non-visa nationals. If your visitor is a visa national they will need to obtain entry clearance (a visa) from the British Embassy / High Commission in their country before travelling to the UK. You can find out if you need to apply for a visa before travelling to the UK at <https://www.gov.uk/check-uk-visa>

If your visitor is a non-visa national, they can make their immigration application on arrival in the UK **if they plan to stay for 6 months or less.**

Applying for Entry Clearance (Visa Nationals)

Your visitor will find out information about the visa application process at:

<https://www.gov.uk/standard-visitor-visa>. The following is an outline of the documents that your visitors are required to provide in support of their application. A full and comprehensive list of supporting documents can be found at <https://www.gov.uk/government/publications/visitor-visa-guide-to-supporting-documents>

Documents your family / friends will need to provide:

- Complete the online application form for Standard Visitors available from www.gov.uk/standard-visitor-visa/apply
- Passport
- Correct fee (£95 in local currency)
- Bank statements or payslips to show that your visitor can pay for the trip and has enough money to support themselves without working or getting any help from public funds.
- If they are studying or working, evidence of their current employment or studies.
- Evidence that they intend to leave the UK at the end of their visit (for example, a letter from their employer confirming they have a job to return to).

Documents you need to provide:

- An original confirmation of enrolment letter (available from your School Administrative Office) which confirms the dates of your course and expected date of graduation ceremony.
- A letter from you addressed to the embassy in question, which formally invites your friend or relative to stay. The letter should include the following:
 - That you would like your friend / relative to visit you in Nottingham
 - The date you would like them to arrive and leave
 - If they will stay in your accommodation, you should mention this
 - If you will provide for them financially you should mention this

- Three months UK bank statements (if you intend to support your visitor financially during their stay)
- A photocopy of your passport (showing your current visa and your personal details) and Biometric ID card if available.

Additional documents for friends/relatives attending your graduation ceremony:

If your relatives/friends are coming to the UK in order to attend your graduation ceremony and you have bought tickets for them, you can request a letter from the Academic Registry. Visit: <https://www.ntu.ac.uk/c/graduation/prepare-for-graduation/visa-information> for further information on how to request an invitation letter for your guests.

Applying at the port of entry (non-visa nationals only)

Non-visa nationals can make their application on arrival in the UK. They will need to submit the above documentation (except the application form and visa fee) to the Immigration Officer at their port of entry (airport, ferry port...) and be prepared to answer any questions about their visit.

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